



TRAINING CENTRE INFORMATION SHEET

A First Aid International™ (FAI) Training Centre provides professional first aid training to its staff and students to internationally recognised standards. The Centre can offer any of the First Aid International™ training programmes.

Application Procedures

To apply for status as an FAI Training Centre, simply contact FAI to request a centre application pack. The application will be processed by FAI Headquarters when all requirements are met. Once all documentation, assessment and training has been satisfied you will be offered Centre Approval.

An FAI Approved Training Centre must:

- Operate as a professional training organisation from premises/facilities that are deemed to be appropriate for that purpose by the FAI Standards Board.
- Have available all essential resources to complete training to FAI Standards and Procedures.
- Have available classroom facilities and audio-visual equipment (television and DVD player or equivalent).
- Secure and continually hold comprehensive professional Employers and Public Liability insurance and supply FAI Headquarters with certificates or other evidence that states the insurance is current.
- Conform to all Standards and Procedures as laid down in the International Registry Handbook.
- Comply (without deviation) to all standards and procedures established by FAI with respect to the use of programmes, materials and instruction.
- Agree to visits from authorised representatives of FAI during normal business hours to monitor the operations and teaching methods, and to review student evaluations.
- Submit all copies of advertising to FAI Headquarters for approval before use, including all brochures, press releases and any other FAI course marketing materials.

All above requirements must be satisfied to qualify for, and to maintain annual status as an FAI Approved Training Centre.

Centre Rewards Scheme

Centre rewards scheme for First Aid International Approved Centres.

The reward scheme offers both recognition and cost saving benefits to FAI centres and is simply based on the number of students a centre processes with FAI in a calendar year

There are four distinct levels; each level attracts a specific level of discount off all products in the FAI catalogue including student training packs, and DVD training systems.

To qualify for these discounts the centre must within a year certify the following amount of students:



Bronze
250 certs
2.5 % discount



Silver
500 certs
5.0 % discount



Gold
1000 certs
10.0 % discount



Platinum
2000 certs
15 % discount

CENTRE APPROVAL GUIDE

Centre Approval

Code 1210	Centre Approval Fee	£150 + vat
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To be registered with First Aid International as an Approved Centre you are required to complete the Centre Approval Application Form. Once completed you will need to send this application to First Aid International for the attention of the Centre Approval Team. Once we have received your application it will be processed and a member of our team will contact you to arrange an approval visit. Full payment is required to confirm this visit.

Code 1201MTSL	Multimedia Licence Fee	£100 + vat
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As a centre you are required to pay an annual lease fee to be able to use our Multimedia Training System's (DVD/Video). As well as this lease fee there is an additional fee per DVD, see costs below:

Code 1202	Basic DVD Used to cover the following qualifications: <ul style="list-style-type: none">• Emergency First Aid and Appointed Persons• Basic First Aid• HSE Approved First Aid at Work• HSE Approved First Aid at Work Requalification• HSE Approved Emergency First Aid at Work• First Aid at Work Annual Refresher	£20 + vat
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Code 1203	Paediatric DVD Used to cover the following qualifications: <ul style="list-style-type: none">• Paediatric• Emergency Paediatric• Baby Sitting First Aid	£20 + vat
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Code 1204	Sports DVD Used to cover the following qualifications: <ul style="list-style-type: none">• Sports First Aid	£20 + vat
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Code 1205	AED DVD Used to cover the following qualifications: <ul style="list-style-type: none">• Automated External Defibrillation and CPR	£20 + vat
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Code 1229	Community DVD Used to cover the following qualifications: <ul style="list-style-type: none">• Community First Aid	£20 + vat
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Below is a Centre Approval example on costs involved, this is based on leasing two DVD's:

Code 1210	Centre Approval Fee	£150 + vat
Code 1201MTSL	Multimedia Licence Fee	£100 + vat
Code 1202	Basic DVD	£20 + vat
Code 1203	Paediatric DVD	£20 + vat
	Total Approval cost	£290 + vat

Centre Renewal

Centres are required to renew annually, this cost will depend on how many DVD's you require on lease for the coming year. Please find an example below based on leasing two DVD's:

Code 1201	Centre Renewal Fee	£30 + vat
Code 1201MTSL	Multimedia Licence Fee	£100 + vat
Code 1202	Basic DVD	£20 + vat
Code 1203	Paediatric DVD	£20 + vat
	Total Renewal cost	£170 + vat